

1. Click REGISTRATION on the red menu bar.



2. Click the green check mark to Register Now.



3. Create a user name and password using an email address and password that you use regularly and won't forget the password.
4. Fill in the information for yourself as the parent.

This member information should be a parent or adult



5. Click the blue **Sign in** box.
6. Fill in ALL of the Parent/Guardian 1 and Parent/Guardian 2 information required.
7. Click the blue **Continue to Register Players** box.

8. Choose the team you are registering for by click on the blank circle dot.



9. Scroll down to click the blue **Continue to Player Information** box.

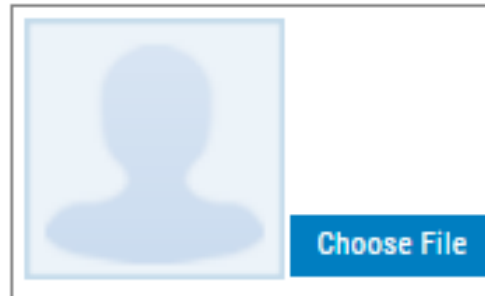
10. Accurately fill in the player information. Names should read exactly as the Birth Certificate. Nick Names or Shortened Names will not be accepted for ID cards.

11. Click the blue **Continue to Documents** box.

12. **Upload Photo** by clicking the blue **Choose File** box.

Photos

The photo must be a head shot with the p



13. **Upload BC** by clicking on the blue **Choose File** box.

ID Documents

The document provided (birth certificate,

If you have previously registered this pla; communicating that a document has already originally uploaded.

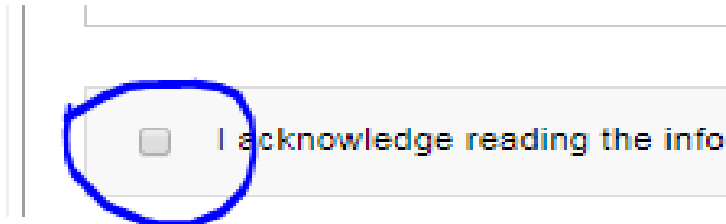
If you believe you have NOT uploaded an this player, please contact your sports or



14. Click the blue **Continue to Waiver** box.

If you do not have PIC and BC you can come back to your member profile to upload at another time.

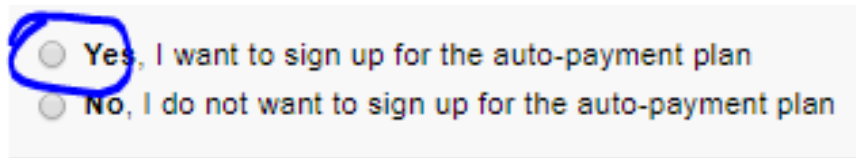
15. **Please read the MSYSA Parent Code of Conduct.** Click the I acknowledge box.



A screenshot of a form with a checkbox and the text "I acknowledge reading the info" circled in blue.

Click the blue **Continue to Register Players** box.

16. **Registration Payment Summary.** Please review the Base Fee. Select Yes, I want to sign up for the auto-payment plan.

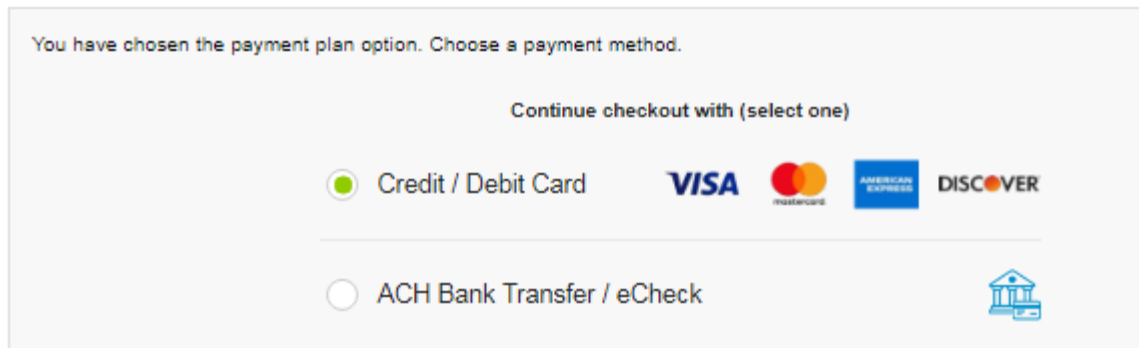


A screenshot of a form with two radio button options: "Yes, I want to sign up for the auto-payment plan" and "No, I do not want to sign up for the auto-payment plan". The "Yes" option is circled in blue.

Click the blue **Continue to Payment Method** box.

17. **Select the Payment Method**

Payment Method and Information



A screenshot of a payment method selection screen. It shows the heading "Payment Method and Information" and the text "You have chosen the payment plan option. Choose a payment method." Below this, there are two options: "Credit / Debit Card" (selected) and "ACH Bank Transfer / eCheck". The "Credit / Debit Card" option includes logos for VISA, Mastercard, American Express, and Discover. The "ACH Bank Transfer / eCheck" option includes a bank icon.

18. Select Payment Plan

Make sure the Down Payment amount shows \$0.00 as you have already made a manual deposit. If you are registering after June 5th day of the month to a 3 month plan or 10 month plan, you will want to enter the amount of the first payment in order to keep the plan and payments on schedule. Those registering before June 5th will need to keep the down payment amount at \$0.00.

Payment Plans	
Total:	\$1121.34
Down Payment:	\$0.00 Change
Balance:	\$1121.34
<input type="radio"/>	Payment In Full - \$1123.34 per month \$2.00 service fee. \$0.00 Minimum down payment required. 0 day grace period.
<input type="radio"/>	3 Month Plan - \$375.78 per month \$2.00 service fee. \$0.00 Minimum down payment required. 0 day grace period.
<input checked="" type="radio"/>	10 Month \$2.00 service fee. \$0.00 Minimum down payment required. 0 day grace period.

19. Thank you for Registering screen will come populate. You can then print a receipt for your records.

You will receive confirmation emails with the following attached:

Payment Plan Disclosure

Player Contract – to sign and turn into your Manager

Medical Waiver Form – to fill in and turn in to your Manager